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# How to input your subject choice

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# Joining VSWare

- Go to Google Play Store or the App store and search for **VSWare**
  - Tap **Install**
  
  - Once the App has installed, start typing in **Mount Sackville**, and **select it** from the drop down menu
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# Joining VSWare

- Enter your username
- This will be sent to you today, via text, from the office. It is sent to the first mobile number we have on file for your daughter
- Now enter the last 4 digits of your mobile number (the one that received the username)
- Tap **send code**

# Joining VSWare

- You will receive an SMS code on your phone
- You enter this on the app with your own password
- Follow the instructions on screen and tap **Change Password**
- You will be brought back to the login in screen where you enter your username and password
- **Select login**

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# Joining VSWare

- **Keep note of your username and password**
  - This will be needed to access school reports and subject options for the 6 years your daughter is a pupil with us
  - If you do not receive a text message from the school on Monday please email [info@mountsackville.ie](mailto:info@mountsackville.ie)
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# Thank you!

- I would like to thank Áine and the McGlinn family for allowing me to use their VSWare dashboard this morning.
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# Login to the Parents Dashboard

16:56 Thu 2 Mar

mountsackville.app.vsware.ie

VS WARE

Parent Dashboard Your Students

## Parent Dashboard



### Welcome to the Dashboard

This page is your one-stop-shop to view live notifications on your student's attendance, behaviour, reports and more. If you want to explore further, click into your student's profile.



### Your Students

 Méabh McGlinn

 Áine McGlinn



### Your Contact Details



### Notifications

Nothing to report!

Notifications related to your students will appear here when available.

# Student's Profile opens

Parent Dashboard > Áine McGlinn's Profile

## Student Profile



Áine McGlinn

Pick an area to explore



### Attendance

Monitor your student's attendance at a glance, view records from an entire year or specific lesson.

[Learn More →](#)



### Assessment

View your student's full academic record, track progress over time and download term assessments.

[Learn More →](#)



### Behaviour

Keep track of your student's behaviour, monitor progress & teacher feedback.

[Learn More →](#)



### Timetable

View your student's timetable, see realtime data for which lesson they are in at any given time.

[Learn More →](#)

# Scroll down to Student Options and Learn More

Pick an area to explore



## Attendance

Monitor your student's attendance at a glance, view records from an entire year or specific lesson.

[Learn More →](#)



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View your student's full academic record, track progress over time and download term assessments.

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## Behaviour

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## Timetable

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[Learn More →](#)



## Personal Info

Overview of your student's key info. Ensure that this is up to date.

[Learn More →](#)



## Fees

Overview of school fees for the year, pay directly via card online.

[Learn More →](#)



## Student Options

Submit next year's subject preferences directly to the school.

[Learn More →](#)

# Opens this screen and the space to fill in the options

19:46 Thu 2 Mar

AA mountsackville.app.vsware.ie

54%

Áine McGlinn

Please select your subject choices here in order of preference. Your Modern Foreign Language should go into the first box. Thank you

On the table(s) below choose subjects in order of the highest priority of preference (1, 2, etc).

**Closing date:** 30/03/2023

### Subject Set 1

| Preference | Subject Choice     |
|------------|--------------------|
| 1          | Select a subject ↓ |
| 2          | Select a subject ↓ |
| 3          | Select a subject ↓ |
| 4          | Select a subject ↓ |

Modern Foreign Language

Confirm

# Some Points to remember

- The students are required to choose **four** subjects
- Their **first** choice must be their **modern foreign language** (French, German, Italian, Spanish)
- The other three choices must be **in order of preference**

# Entering Choices on VSWare

- It is essential to make four choices even though they will only be studying three subjects.
- The final choice is only used if it is not possible to offer the student their first three subjects.
- This only happens in a very small minority of cases e.g. class size is too small

- ***While options will be granted based on the online submission, once option lines are set we cannot ensure that any change of mind can be accommodated. Therefore, please consider very carefully your option choice before submitting your option choices online.***
- ***In exceptional cases where students wish to change a subject after the commencement of the school year this will not always be possible and cannot be considered after the October midterm.***

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- All subject choices must be submitted by
  - **Thursday 30th March 2023**
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# Frequently Asked Questions

- **What happens if my choices are not in order of preference?**

The computer assumes the order of entry is the order of preference and it assigns them in that order.

- **What if I only pick three subjects?**

If the computer is unable to give you the first three preferences, you will be left with blanks on your timetable. You will be left picking subjects from the available classes in the option line that you do not have choice nominated.

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# Frequently Asked Questions

- **What happens if I leave an option blank, e.g. line 2 on the grid?**

This really confuses the computer as it does not understand what you want. Last year all the students who had left blanks had to have their choices entered after the subject lines were created. This increased the risk of them not getting their choice.

# Frequently Asked Questions

- **Does it matter who enters their subject choices first?**

**No**, the computer does not begin creating the subject lines until after the closing date.

- **Is late entry allowed?**

**No**. The system automatically closes on 30/03/23. If you are late, then you will not have an influence on the subject lines.